

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 265  
Date: 2015-09-08  
Day: Tuesday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: clear

**Temperature:** 7:30 am: 70°

**Noon:** hazy

**Noon:** 88°

**3:00 pm:** cloudy

**3:00 pm:** 95°

**Superintendent:** Vinnie Bomal



PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	2	1	0	3
	Div. 04		Masonry	0	0	0	0
	09 90 00		Paint/Plaster	0	0	0	0
	02 41 19		Labor	1	0	0	1
	Div. 31		Site Work	1	1	0	2
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	0	0	0	0
	09 51 23		Drop Ceiling	0	0	0	0
	09 30 00		Tiling	0	0	0	0
Subcontractors:	26 00 00	Griffin Electric	Electrical	1	1	0	2
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19	Ambient Temp. Corp.	HVAC	0	0	0	0
	Div. 23						
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
	13 27 16	Fire Lock	Modular Fire Vault	0	0	0	0
	Div. 14	United Elevator	Elevator	1	1	0	2
	08 12 00	TCI	Doors	0	0	0	0
Total:	08 14 00						
	08 14 23						

## DAILY REPORT

### Activities Today:

- 1) Electrical: installing light poles; continuing with interior items
- 2) Elevator: continuing with elevator installation
- 3) Carpenter: working on installing cabinets and counters; installing block outs around doors for trim installation
- 4) Site: finishing rough grading; trucking debris off site; placing crushed stone for sidewalks
- 5) Labor: assisting other trades; general site cleaning

# PHOTO INDEX

	<p>Photo showing one of the light poles that were installed on this date.</p>
	<p>Photo showing electrician getting ready to install another light pole.</p>
	<p>Photo showing bookcases reinstalled in the meeting room.</p>
	<p>Photo showing cabinets installed in the 2<sup>nd</sup> floor office.</p>

	<p>Photo showing cabinets installed in the basement offices.</p>
	<p>Photo showing cabinets installed in the Clerk's office.</p>
	<p>Photo showing crushed stone for sidewalk in place.</p>
	<p>Photo showing light fixture installed in the corridor.</p>

Copies to: **Richard Montuori, Town of Tewksbury**  
**Ed Johnson, Town of Tewksbury**  
**Steve Sadwick, Town of Tewksbury**  
**Wayne Lawson, CBI**

**Jenne dos Santos, CBI**  
**Kaffee Kang, Kang Architects**  
**Jennifer Pincus, Kang Architects**  
**Bob Harukewicz, GVW Inc.**